



Från

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Local guidelines for working at MMK during the Covid-19 pandemic

Stockholm University has issued a number of statements with respect to the Corona crisis, which can be found at <https://www.su.se/corona>. For example, it is mentioned that

- *The Public Health Agency of Sweden' general advice to employers is that they should ensure that personnel and visitors maintain social distance and that employees avoid unnecessary travel. The University follows the Agency's recommendations which means that any employees who can work from home should, after consulting with their supervisor.*
- *Everyone must take responsibility and help to minimize the spread of infection. The Public Health Authority urges everyone with symptoms of a respiratory infection, even a mild one, to avoid social contact, as they pose a risk of spreading infection. Everyone with symptoms of illness should stay at home. Staff should report sick using normal routines. The so-called qualifying period has now been removed to make it easier to stay at home during illness. Working at home can be an alternative if you have mild symptoms. Contact your closest supervisor to discuss how this can be accomplished.*

SU guidelines will also apply for MMK. However, activities at MMK are to a large degree experimental which requires the use its laboratories. It is up to the nearest responsible supervisor (i.e. research group leader, administrative manager, or facility manager (e.g EMC, MACAL)) who, after consultation with the employee, decides whether working at home is possible and suitable.

To make it clear, it is currently fully possible to utilize both synthesis and instrument labs at MMK. However, the analysis of data, writing of articles, and similar work should be performed at home. As with all working activities, at home and at MMK premises, you are requested to follow the recommendation of the Swedish public health agency for minimizing the spread of infection (i.e. social distancing).

<https://www.folkhalsomyndigheten.se/smittskydd-beredskap/utbrott/aktuella-utbrott/covid-19/skydda-dig-och-andra/information-pa-olika-sprak/engelska/>

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Group leaders and facility managers must ensure that the number of people working in labs is restricted and social distancing can be practiced. Note, that – as usual – you are not allowed to work alone in a lab. There has to be always somebody (sufficiently) close by and with the possibility to check on you. This is also valid for instrument runs.

Avoid sitting in a crowded office. There is alternative office space in conference and lecture rooms, which are currently not utilized, such as A307, B237, C513, C516, C545...

In case you are absent from work, even when working from home, you are requested to put an absence message in your e-mail.

PhD student employment

MMK will most likely not be able to prolong PhD student employment due to the corona crisis

Post doc employments

MMK will not finance prolongation of post doc employments due the corona crisis.

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prefekt